

FAQ-list for site instruction of partner company employees working for Wacker Chemie AG

1. How do you get an entry permit enabling you to work on site?	<p>First, you need to successfully complete the site instruction available in the internet.</p> <p>In addition, you as an employee of a partner company must be registered prior to your first entry to a WACKER site.</p> <p>Along with the site instruction you get all the essential information relevant for the specific site, on which you want to work.</p> <p>Afterwards a voucher (QR-Code) is generated, which you need to participate in a quiz prior to your first entry to a WACKER site. Only after successful completion of the quiz, you will be granted access to the WACKER site.</p> <p>The quiz comprises 10 questions, which refer to the various chapters of the site instruction, which has been completed before online.</p> <p>Only after successfully completing the quiz, the company ID card handed over by WACKER will be unlocked for the previously agreed time period required for performing the work.</p> <p>The site instruction is valid for one year and must be repeated on a yearly basis.</p> <p>Only after successfully completing the repeated site instruction, the company ID card handed over by WACKER will be unlocked again.</p>
2. Which documents do you need when signing up at a site for the first time?	<ul style="list-style-type: none">• Official proof of identity (e.g. identification card, passport)• Voucher of the previously completed online site instruction
3. Which documents do you need when repeating the site instruction at a site?	<ul style="list-style-type: none">• WACKER company ID card• Voucher of the previously completed online site instruction• Unterweisungspass (gültig für die Standorte Burghausen und Nünchritz)• Personal Safety Logbook (valid for the Burghausen and Nuenchritz sites)
4. How long will the voucher be valid?	<p>The voucher is valid for 14 days.</p>
5. Which forms are available for generating the voucher?	<ul style="list-style-type: none">• send to e-mail address• save on a device• take a photo with your smartphone• print

6. Which languages are available for the site instruction and the quiz?	<p>Currently, the site instruction and quiz are available in German, English, Polish, Czech, Croatian, Hungarian and Romanian.</p> <p>Site instruction and quiz do not have to be completed in the same language.</p>
7. What is the advantage of completing the quiz in German?	<p>Employees of partner companies working on WACKER sites in Germany must meet minimum requirements for knowledge about and skills in the German language.</p> <p>Depending on the working phase employees of partner companies need adequate and sufficient knowledge about the German language.</p> <p>When completing the quiz in German language you prove your adequate and sufficient knowledge about the German language.</p> <p>If you do the quiz in your own language, you will not be allowed to work at the site without a German-speaking colleague.</p> <p>We recommend you do the quiz in German.</p>
8. For which sites is it possible to complete the site instruction online?	<ul style="list-style-type: none">• Wacker Chemie plc, Burghausen• Wacker Chemie plc Consortium für elektrochemische Industrie, Munich• Wacker Biotech Ltd., Halle• Wacker Chemie plc, Munich headquarters• Wacker Biotech Ltd., Jena• Wacker Chemie plc, Nuenchritz• DRAWIN Sales-Ltd., Riemerling• Wacker Chemie plc, Sales Office Stuttgart
9. How long does it take to complete the site instruction online?	<p>Depending on the selected site it takes you about 5 – 11 minutes to perform the site instruction.</p>
10. What is the content of the site instruction?	<ul style="list-style-type: none">• General site regulations,• Workplace safety regulations,• Health service,• How to behave on site premises and• What to do in an emergency.

11. Is it mandatory to complete the quiz?	In any case, the quiz has to be completed at the respective local card-issuing office prior to entering any WACKER-site.
12. Which devices can be used for the online site instruction?	Notebook, computer, tablet, smartphone
13. What are the minimum requirements the browser has to meet to ensure trouble-free and flawless presentation of the site instruction?	Microsoft Edge Version 44.0 or newer, Chrome Version 78.0 or newer, Firefox Version 71.0 or newer

The contents of this medium apply to all genders even if gender-specific words (e.g. “he” or “she”) are used for simplification.